



Executive Committee Meeting Minutes

Date of meeting: March 6, 2008 at 6:00PM

Location: Office of RPA Landscape Architecture, Inc.

Attendees: Mike Duran, Carrie Cottrell, Ellis Antunez, Tammi Gaudet, Steve Weaver, Amie Wojtech

The line item number corresponds to the associated agenda item.

ITEM #		ACTION BY
1	CALL TO ORDER a. A quorum was established at 6:02pm. b. A motion to approve the March agenda was made by Carrie and seconded by Steve. c. A motion to approve the February meeting minutes was made by Tammi and seconded by Amie.	 Info Info Info
2	CONTINUING BUSINESS a. Accounting/ Record-Keeping 1) Current balance is \$8,615.05. b. Executive Committee news or Issues 1) The Springs Preserve contract was reviewed by the executive committee. The Wolfgang Puck food contract was reviewed and revised to be approximately \$11,000. 2) Steve and Ellis will coordinate with one another to get the word out for Angela Dye's visit. 3) Carrie is coordinating the website sponsor information with the web designer. 4) Carrie will send Mike and Helen a pdf of the reminder the newsletter is going online. 5) All handouts for executive committee meetings should be emailed out to the executive committee prior to the meeting.	 Info Info Steve/ Ellis Carrie Carrie All
3	NEW BUSINESS a. NLAM 1) A list of NLAM events was sent to the executive committee. 2) The elementary school presentation will occur on April 17 th . 3) The middle school presentation will be at the Southern Hills preparatory school on April 16 th 4) The high school presentation will be on April 10 th . 5) Amie will send an email to Bob Morris next week with information for the NLAM article. 6) The LARE workshop should be added as a NLAM event.	 Info Info Info Info Info Info



	<p>7) Mike will follow up with Justin at Clark County. 8) Mike will contact the newspaper. 9) Tammi will coordinate a television interview with her neighbor who is a news anchor. She will provide the NLAM theme, the ASLA National press release, and a list of state wide NLAM activities. 10) Each executive committee member shall provide three "30 days of Landscape Architecture" ideas to Amie by March 14th.</p> <p>b. Newsletter</p> <p>1) The newsletter mock-up will be sent to the executive committee for review prior to going out in April. More comments will be made at that time.</p>	<p>Mike Mike Tammi</p> <p>All</p> <p>Mike/ Helen All</p>
4	<p>NEXT MEETING AND ADJOURNMENT Next meeting will be April 3, 2008 at 6:00 pm at RPA Landscape Architecture. A motion to adjourn was made by Carrie and seconded by Steve at 7:39 PM.</p>	<p>Info</p> <p>Info</p>