
NASLA Executive Committee Meeting Minutes

Date of meeting: Friday, April 3, 2009, 2:00 p.m. – 3:00 p.m.

Location: UNLV Architecture Studies Building conference room

Attendees: Mike Duran, Ellis Antunez, Tammi Gaudet, Lee-Anne Milburn

1. CALL TO ORDER

- A. Quorum established and meeting called to order at 2:02 p.m.
- B. Approval of April 3, 2009 Agenda: Motion made by Tammi and seconded by Ellis.
- C. Review Action Items from previous meeting: ongoing; tabled until next meeting.
- D. Approval of March 6, 2009 Meeting Minutes: Motion made by Ellis and seconded by Tammi.

2. NEW BUSINESS

- A. Accounting / Record Keeping: (Helen)
 - 1. Account balance as of April 3, 2009 is \$4,815.00. Mike asked Ellis if the Northern section had received their bi-annual stipend of \$600.00. **Mike** will follow-up with Helen to confirm receipt.
- B. Trustee News: (Ellis)
 - 1. TMCC Student Chapter Approval – Ellis asked if we (the chapter) have sent a formal letter of approval to National. **Mike** will contact National for procedures to draft letter.
 - 2. Mid-Year BOT discussion – Ellis commented that there will probably be some discussion about: (a) the Emeritus Status Membership with regards to the classification of “retired” individuals, and (b) additional funding requests from chapters for the ASLA HQ Green Roof. **Tammi** will download the entire notebook agenda from the national website and highlight any questions to discuss with Ellis via email prior to the Mid-Year meeting.
 - 3. Ellis mentioned that Students at TMCC were planning some events for NLAM; Tammi requested that he send a list of those events planned to Amie so she can coordinate the verbiage for the Press Release with Tracy.
- C. Immediate Past President Report: (Tammi)
 - 1. Golf Tournament
 - a. Tammi reported that sponsorship is up this year; we have 6 company sponsors so far and several raffle donations.
 - b. **Helen** will send out the flier again on Monday, April 6 as a reminder.
 - c. Tammi encouraged meeting attendees to send out word of tournament and start forming teams if interested in playing.
 - 2. LARE Workshop
 - a. Tammi reported that we have four (4) paid individuals for the workshop and another six (6) are pending processing.
 - b. Ellis mentioned that he knows of a student that is interested in taking the workshop even though he is applying for LAIT status. **Ellis** will forward my information to interested student so he can contact me for assistance in enrolling in the workshop.

- D. President Report: (Mike)
1. Advocacy Day Update – **Mike** will follow-up with Senator Titus at Lobby Day at the Mid-Year meeting since we were unable to get an audience with her in February.
 2. NLAM
 - a. Mike reported what Amie had sent to the group: she has two (2) elementary age presentations planned, but she needs volunteers to provide a middle school and high school presentation if they are interested; if you have any connections at either type of school, contact her immediately to get something set up. Amie will also be modifying the presentation to be shown to younger kids.
 - b. Mike asked if Lee-Ann knew of any contributory efforts were planned from the UNLV LA program students for this year's NLAM. **Lee-Anne** will contact Mike/Amie after reviewing her past email dialogues with the students.
- E. Additional comments not included in agenda:
1. Monthly Lunch Speakers: Mike mentioned that he was able to confirm that Architect Craig Galati of LGA will be our NLAM guest speaker
 2. UNLV LA Program: Lee-Ann mentioned that she was able to convince the powers that be at UNLV that the landscape course prefix "AAD" should be changed to "LAND" in order to get higher visibility for enrolling landscape architecture students

3. CONTINUING BUSINESS

- A. Action Items for next meeting:
1. Follow-up with Helen that the \$600.00 bi-annual stipend has been paid to the Northern Section – **Mike**
 2. Contact National for procedures to formalize the TMCC student chapter ASLA – **Mike**
 3. Download entire BOT agenda notebook and discuss any questions with Ellis prior to meeting – **Tammi**
 4. Send out Golf Tournament Flyer reminder to membership and sponsors – **Helen**
 5. Send Tammi's contact information to TMCC student interested in the LARE workshop – **Ellis**
 6. Follow-up with Senator Titus' office regarding Advocacy Day – **Mike**
 7. Contact Mike/Amie with any events planned by UNLV students for NLAM – **Lee-Anne**
- B. On-going Action Items (assigned tasks on monthly basis):
1. Calendar updates – **Mike**
 2. Send information regarding northern events – **Marc**
 3. Brainstorm ideas for making Landscape Architecture more visible – **ALL** (except Tammi)
 4. Proofread website and correct errors – **Mike**
 5. Contact Tammi if you know of anyone that might be interested and qualified in teaching LARE sections A, B, and D review workshops – **ALL**
 6. Talk to the northern representative about naming a park after Chuck Saladino – **Ellis** and **Marc**
 7. Brainstorm ideas to make banquet more economical – **ALL**

4. NEXT MEETING AND ADJOURNMENT

- A. Next meeting: To be at UNLV Architecture Building on May 8, 2009 at 2:00 PM.
- B. Adjournment: A motion to adjourn was made by Ellis and seconded Tammi. Meeting adjourned at 2:30 p.m.