



## Executive Committee Meeting Minutes

**Date of meeting:** April 10, 2008 at 6:00PM

**Location:** Office of RPA Landscape Architecture, Inc.

**Attendees:** Mike Duran, Amie Wojtech, Ellis Antunez, Tammi Gaudet, Steve Weaver, Travis Jones

The line item number corresponds to the associated agenda item.

ITEM #		ACTION BY
1	<b>CALL TO ORDER</b> a. A quorum was established at 6:05pm. b. A motion to approve the April agenda was made by Tammi and seconded by Steve. c. A motion to approve the March meeting minutes was made by Tammi and seconded by Amie.	Info Info Info
2	<b>CONTINUING BUSINESS</b> a. Accounting/ Record-Keeping 1) Helen was unavailable for a current balance update; 2) Tammi made comment that whatever the balance is—add \$2,750 for LARE workshop fees. b. NLAM Update 1) Mike and Amie both mentioned that the high school visit on April 10 went extremely well and one student even wanted to come to the LAAB reception on Sunday. 2) Amie confirmed that both middle school and elementary school visits next week are confirmed. She is sending out the daily quote notation while Helen is away. 3) Tammi has not heard back yet from Rachel Smith at Fox 5 for media coverage on NLAM, but will keep everyone informed. 4) Ellis and Steve mentioned Northern Activities and posting the flyer in libraries up North. 5) Amie will recognize Richard McCreedy for his winning the flyer competition at the next luncheon; prizes include all-day pass to LVSP and a book.	Info Info Info Info Info Info Amie
3	<b>NEW BUSINESS</b> a. Student Chapter News 1) Travis spoke of all the Accreditation Activities. <ul style="list-style-type: none"> <li>• Saturday, April 12<sup>th</sup>- Landscape Architecture picnic at Sunset Park</li> <li>• Sunday, April 13<sup>th</sup>- Landscape Architecture</li> </ul>	Info

	<p>Accreditation Reception with LAAB.</p> <ul style="list-style-type: none"> <li>• Monday, April 14<sup>th</sup>- Students meet with accreditation team.</li> <li>• Wednesday, April 16<sup>th</sup>- High school students will attend an awards ceremony.</li> <li>• Friday, April 18<sup>th</sup>- AIA will host a Friday at 5 in the temporary landscaped courtyard.</li> </ul> <p>2) Tammi requested that Travis send photos and bio information to her and/or Helen for next month's newsletter as the UNLV students will be speaking and receiving \$2500 in scholarship funds. It was suggested to get the names and photos of the TMCC students to receive their \$2500 in scholarship funds.</p> <p>b. Trustee News</p> <ol style="list-style-type: none"> <li>1) Ellis will be unable to attend the BOT meeting in Washington DC next month; he has tried to find a replacement but cannot.</li> <li>2) Mike asked if Tammi could go, but she will have to check her schedule due to possible conflict in travel.</li> <li>3) Mike suggested that the Ex Com come up with a short list of individuals that can be contacted to go.</li> <li>4) Ellis mentioned that the fellowship application for Ron Blakemore was not approved by the Fellowship Council.</li> </ol> <p>c. Northern Section News</p> <ol style="list-style-type: none"> <li>1) Steve mentioned the lunch activities; also that NLA hired a lawyer to draft legislation for the revision of NRS 623 regarding stamping landscape drawings. He will draft a short blurb regarding this issue for the newsletter.</li> <li>2) Mike indicated that this may be an opportunity to revise the statutes so that only a licensed landscape architect can stamp landscape drawings.</li> <li>3) Tammi requested that Steve or Amie send her NLA contact information so that she can have one of their representatives provide an educational presentation at the monthly chapter lunch meeting regarding these current issues in the north.</li> </ol> <p>d. Vice President Report</p> <ol style="list-style-type: none"> <li>1) Amie has signed up to be on the Outside Las Vegas mailing list. She expressed interest in partnering with AIA for Blueprint of Nevada. The next Outside Las Vegas event is May 10. A representative from NASLA should plan to attend.</li> </ol> <p>e. Immediate Past President Report</p> <ol style="list-style-type: none"> <li>1) Tammi will be focusing all her energies on pulling together teams, finding donations, and getting sponsors for the Golf Tournament on June 6. She mentioned that some sponsors were interested in contributing to this year's first goody bag.</li> </ol>	<p>Travis</p> <p>Info</p> <p>All</p> <p>Info</p> <p>Steve</p> <p>Info</p> <p>Steve/Amie</p> <p>Amie</p> <p>Tammi</p>
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	<p>Mike asked her to send him a copy of the golf tournament application to have published in this month's newsletter.</p> <p>2) Tammi confirmed that we have 22 paid individuals for the 3-day LARE workshop held this month and that we may make \$2000 dollars on this event. She will be on hand for the 3-day event to coordinate and pass out the event survey to the candidates.</p> <p>3) Tammi informed everyone that because Wolfgang Puck catering requires a 50% deposit of the \$11K catering contract, we may want to wait until after the golf tournament to sign the contract and pay the fee. We appear to be on shaky ground once again financially since several of our annual sponsors have fallen off. Tammi will try to work with WP event coordinator for a timely payment.</p> <p>4) Tammi mentioned that immediately after the golf tourney event she will concentrate on promoting the wine-tasting event to be held in the fall of this year to drum up more funds for the end of the year banquet.</p> <p>f. President Report</p> <p>1) Mike elaborated on the reasons for the rejection of the fellowship package of Ron Blakemore; he will send out a copy of the rejection letter to the Ex Comm.</p> <p>2) Mike was appointed to the SNWA Advisory Committee on Composting created by Patrick Watson. Over 3 million square feet of turf were removed in 2007 as part of SNWA's turf rebate program. All of the removed turf was sent to the landfill. The Advisory Committee is working on better solutions than disposal. Mike has recommended creating a generic specification that will be made available to all landscape architects to incorporate into their plans and specs so that all contractors are bidding on the same work and no contractor is disadvantaged for operating responsibly.</p> <p>3) Mike confirmed that Susan Jones has resumed the HALS Liaison position. We all welcome her back and an announcement will be made in the newsletter.</p> <p>4) The newsletter was discussed and Steve mentioned that his name should be shown in the Ex Comm member list on page 2; Carrie had emailed her comments to Mike previously; Amie indicated her comments referring mostly to the picture quality and text; and Tammi reiterated the insertion of the golf tourney application and a blurb about extending the deadline for the LARE workshop to April 18<sup>th</sup> as there are still 2 seats left.</p> <p>5) Mike requested that everyone email their comments to him</p>	<p>Tammi</p> <p>Tammi</p> <p>Tammi</p> <p>Mike</p> <p>Mike</p> <p>All</p> <p>All</p> <p>All</p>
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	ASAP. He reminded everyone that it is recommended that the newsletter be an even number of sheets for ease of printing.	
4	<p><b>NEXT MEETING AND ADJOURNMENT</b></p> <p>Next meeting will be May 1, 2008 at 6:00 pm at the office of RPA Landscape Architecture.</p> <p>A motion to adjourn was made by Tammi and seconded by Amie at 7:02 PM.</p>	<p>Info</p> <p>Info</p>