



Executive Committee Meeting Minutes

Date of meeting: September 4, 2008 at 6:00PM

Location: Office of RPA Landscape Architecture, Inc.

Attendees: Mike Duran, Ellis Antunez, Tammi Gaudet, Steve Weaver, Tracy Arnold

The line item number corresponds to the associated agenda item.

ITEM #		ACTION BY
1	<p>CALL TO ORDER</p> <p>a. A quorum was established at 6:05pm.</p> <p>b. A motion to approve the September agenda was made by Tammi and seconded by Ellis.</p> <p>c. A motion to approve the August meeting minutes was made by Tammi and seconded by Steve.</p> <p>d. The executive board voted to give the proxy voting privileges to Tracy Arnold in the place of Carrie Cottrell as Secretary/Treasurer.</p>	<p>Info</p> <p>Info</p> <p>Info</p>
2	<p>CONTINUING BUSINESS</p> <p>a. Accounting/ Record-Keeping</p> <p>1) Current balance is unknown. Helen to provide Tracy with the accounting balance.</p>	<p>Helen</p>
3	<p>NEW BUSINESS</p> <p>a. UNLV Student Chapter News</p> <p>1) The student chapter is requesting sponsors to send 2-3 students to the annual conference. The executive committee believes national ASLA will send two students from the chapter. Samantha will look in to that further.</p> <p>2) Volunteers are needed for LABASH. Samantha sent the executive committee an informational document with committees and how to sign up. The executive committee agreed it can be sent out to all membership. Helen will send it out.</p> <p>3) Steve Weaver agreed to contribute \$600.00 from the Northern Section to send a student to the National Convention.</p> <p>b. Trustee News</p> <p>1) There was nothing to report at this time.</p> <p>c. Northern Section News</p> <p>1) The August newsletter was incorrect in reporting the positions of Secretary and Treasurer for the Northern Section. Corrections to be made in the September newsletter.</p> <p>2) The Northern Section luncheon was sponsored by Steve Weaver. A presentation on State Park Projects was given. The September luncheon will feature a garden tour. Luncheons are booked through October.</p> <p>d. Secretary/ Treasurer Report</p> <p>1) NASLA Wine and Cheese Fundraiser. Khoury's Fine Wine and Spirits has been confirmed as the location for the fundraiser. It will take place from 5:30 – 7:30 PM on October 24, 2008. Brochure/poster for advertisement purposes is being finalized and will be sent out at the latest Monday, September 15, 2008. The Fundraiser will cost \$20 per person, \$25 at the</p>	<p>Info</p> <p>Info</p> <p>Steve/Info</p> <p>Mike/Helen</p> <p>Info</p> <p>Info/All</p>



	<p>door, or \$30 per couple. We estimate 30 people to attend. Dr. Ed Hogue, Erin Reiswerg, Dr. Bob Fielden, and Richard McCreedy have agreed to donate work. Announcements for the fundraiser will be made the week of Monday, September 8, 2008.</p> <p>e. Immediate Past President Report</p> <p>1) LARE Section E review - The Section E grading class will be held the weekend of October 17. There are currently 13 people signed up and 8 paid, most are non-members. The event is being publicized through three links on National's website. Tammi is still trying to get a hold of Joshua Rowland who teaches review sessions for Section C due to an interest from examinees in us offering the other Sections' review courses.</p> <p>2) Pink Flamingo banquet- The Pink Flamingo banquet committee has been formed and has determined a draft theme of "Green, Recycle, and Sustainability". Tammi reported that the committee agreed to raise the price of the banquet to \$65 per person in advance and \$80 per person at the door. Angela Dye was considered if National would pay for her expenses. It was noted later that National would not cover her expenses. The executive committee mentioned other possible keynote speakers such as Mayor Oscar Goodman and Lee – Anne Milburn of UNLV. It was mentioned by several board members via email suggestions that in the interest of keeping costs down, Ms. Millburn would be the best choice. This issue will be considered at a later date.</p> <p>f. President Report</p> <p>1) Mike Duran met with Lee-Anne Milburn, UNLV Department Coordinator. The mentoring program is moving along. Erin Reiswerg and Lisa Ortega are working with Lee-Anne to continue to develop the program. They are looking into more activities to increase interaction between students and professionals. Lee-Anne Milburn requested an advisory, non voting position on the executive committee. Mike Duran appointed Lee-Anne Milburn to this position. Lee-Anne Milburn agreed to speak at one of the NASLA luncheon meetings. She also agreed to provide a 9 week LEED exam review course at UNLV.</p> <p>2) Awards committee update. Mike Duran will be contacting Stan Southwick to determine if he will remain on as awards emcee. Mike asked Tammi to contact Richard McCreedy regarding helping Stan prepare a PowerPoint presentation for the awards. Suggestions were made to update applications and add further detail. A new category, an AIA category, was suggested, as well as possibly a category judged by civil engineers. The awards competition will now require a flat fee of \$25 per firm with unlimited number of entries. The awards competition will be opened up to any Nevada project with at least one national ASLA member on the team. A future discussion will be held regarding this topic. Tammi will resend out the proposed schedule for the awards to Mike so they go more smoothly than last year. Items such as listing all the team members' names (Architects and Engineers of Record), fort size and minimum DPI of photographs, among others will be addressed in the application for 2008</p> <p>g. Other</p> <p>1) Sponsorship- The executive committee needs to keep looking for sponsorship opportunities when we meet with vendors.</p>	<p>Info</p> <p>Tammi</p> <p>All</p> <p>Info</p> <p>Tammi/Mike/All</p> <p>All</p>
4	<p>NEXT MEETING AND ADJOURNMENT</p> <p>a. Next meeting will be October 2, 2008 at 6:00 pm at the office of RPA Landscape</p>	Info



	Architecture. b. A motion to adjourn was made by Steve and seconded by Tammi at 7:00 PM.	Info
--	---	------