



Executive Committee Meeting Minutes

Date of meeting: November 1, 2007 at 6:00PM

Location: Office of RPA Landscape Architecture, Inc.

Attendees: Mike Duran, Amie Wojtech, Carrie Cottrell, Ellis Antunez, Tammi Gaudet, Steve Weaver, Geoffrey Schafler, Travis Jones

The line item number corresponds to the associated agenda item.

ITEM #		ACTION BY
1	a. A quorum was established at 6:01pm. b. A motion to approve the November agenda was made by Tammi and seconded by Amie. c. A motion to approve the October meeting minutes was made by Tammi and seconded by Amie.	Info Info Info
2	a. An Immediate Past President committee was suggested by chapter member and Past President Geoffrey Schafler. This would be a standing committee of Past Presidents who are current NASLA members. Committee should have a chair as the main contact. Geoffrey will draft a proposal for review by the Ex. Comm.	Info Geoffrey
3	a. 1) Current balance is \$2845.51. An additional \$675 may be coming in as a reimbursement. 2) Mike will send out the final draft to the Ex. Comm. For approval on 11-02-07. 3) Mike will lead the effort to acquire sponsors. Amie will follow up with Helen on ICC. b. No Trustee comments at this time. c. 1) Basalite plant tour had a successful turn out of 16 people. 2) Next Northern Section meeting will be January 17 due to the holidays and December banquet. d. 1) The Student ASLA members designed a Boys and Girls Town project that was 22 acres. It was suggested the students speak at a chapter meeting regarding this project. Tammi will coordinate with Travis. Travis to send additional information to Carrie about this project. 2) Travis Jones had an interview with KDWN radio about the ASLA student chapter. 3) Sponsorship packets for LABASH are being put together. e. 1) Meeting minutes will be available for the President's review the Monday following a meeting. The President will have	Helen Mike Mike/ Amie Info Info Tammi/ Travis Info Info Carrie/ Mike



	<p>until Wednesday to make comments and return to the Secretary. The final minutes will be sent out to the Ex. Comm. by Friday (One week and one day after the meeting)</p> <p>2) Additional TMCC and UNLV links will be added to the website with the next set of additions for the web master.</p> <p>f. 1) November speaker will be from the Nevada Shade Tree Council. A-1 Organics will be the sponsor.</p> <p>2) The LARE review session with Jerry Hastings has 7 people paid and 6 people sitting. One individual paid but can no longer attend. A refund was not offered but the individual can attend a future session without incurring additional cost. Tammi will be available throughout the session.</p> <p>3) Tammi is to review her Banquet budget to see if it is in line with the \$10,000 allotment in the annual budget. The Ex. Comm. decided to keep the comedian. He will perform from 8:00 to 8:30.</p>	<p>Carrie</p> <p>Info</p> <p>Info/ Tammi</p> <p>Tammi</p>
4	<p>a. A motion to approve the Post Event Survey was made by Tammi and seconded by Amie. Amie will create the survey. Comments should be submitted to Amie immediately.</p> <p>b. The Open Space Summit was very successful. Mike sent a thank you to Alan O'Neill for the invitation.</p> <p>c. Chapter member Geoffrey Schafler was present for the discussion of a procedure to provide recommendations for Fellows. No vote or action was taken but the Ex. Comm. agreed that each year they should submit a list of eligible Fellows to the Nevada Chapter Fellows for consideration. A process will be further discussed by the Ex. Comm.</p> <p>d. A member contacted Mike Duran regarding a letter received from NSBLA on Yellow Pages listings. Mike presented the argument to the Ex. Com. to determine if the Committee would like to address the NSBLA on the issue or if Mike should address it individually, as a concerned Landscape Architect. He feels it is unfair that the NSBLA targets landscape architecture firms that have the words 'Landscape Architecture' in their names because they are automatically listed in the Yellow Pages when acquiring phone service. Amie requested a written argument. No decision or action was taken.</p> <p>e. Item not on agenda- Logo contest. Only one logo was submitted. Carrie to resend the logo to the Ex. Comm. for review and comment. A decision regarding the logo will be made via email.</p> <p>e. Item not on agenda- Archival processes. NASLA items have been archived in the past but it is unclear what has been archived and where to locate the information. Helen to update</p>	<p>Info/ Amie</p> <p>Info</p> <p>Info</p> <p>Ex. Comm./ Mike</p> <p>Carrie/ Ex. Comm.</p> <p>Helen/ Tammi</p>



	the Ex. Comm. on what she has sent to Archive. Also, the IPP should provide important documents to be archived from their presidency.	
5	<ul style="list-style-type: none"> a. Next meeting will be December 6, 2007 at 6:00 pm at RPA. b. Annual Executive Committee meeting is tentatively scheduled for January 11, 2008 at 9:00am. Location TBD. c. A motion to adjourn was made by Carrie and seconded by Amie at 8:00PM. 	<p>Info</p> <p>Info</p> <p>Info</p>